

SD83 Ordinarily Resident Guidelines Checklist

In accordance with the School Act Section 82 and [Ministry of Education policy](#), a student is eligible for a provincially funded education if parent(s) or legal guardian(s) meet ordinarily resident requirements. If not the parent, guardianship can only be established by will or Canadian court order. Students who are residing in BC and whose parent or legal guardian is ordinarily resident in a BC school district are eligible for a publicly funded education.

The following evidence will determine the status of ordinarily residence:

Part 1: Status in Canada

Required from parent/legal guardian, one of:

- ☐ Canadian birth certificate
- ☐ Canadian passport
- ☐ Canadian Citizenship card
- ☐ Confirmation of Landing/Permanent Residence and passport
- ☐ Permanent Resident Card (front and back)
- ☐ Status Card (Indigenous Services Canada)

Or, one of:

- ☐ Work Permit - valid for a year or more **and** proof of employment and passport
- ☐ Study Permit - valid for a year or more **and** Letter of Acceptance or transcript **and** passport
(Permit cannot be for ESL courses or high school upgrading)

Part 2: Residency

Required Documentation for Proof of Being “Ordinarily Resident”, one of:

- ☐ British Columbia Medical Services Plan (BCMSP) coverage for parent/legal guardian or,
- ☐ Proof of application for BCMSP for parent/legal guardian (If BCMSP coverage is not confirmed within 3 months, Out of Province student fees will apply)

And

While each of the following indicators alone is not enough to establish residency for the purpose of Section 82 of the School Act, the larger the number of positive indicators as set out in the list below, the more likely it is that the person qualifies as a resident of the province for the purpose of receiving government funded public education:

- ☐ Ownership of a dwelling or a long-term lease or rental of a dwelling
- ☐ Document indicating British Columbia residence (i.e.: utility bill)
- ☐ Provincial registration of an automobile
- ☐ Provincial Driver’s License (NOTE: BC Driver’s License & Services Card is considered one piece of identification, not two)
- ☐ A current income tax return filed as a BC resident
- ☐ Confirmation of current employment within BC

If you need any assistance with confirming the Ordinarily Resident Requirement, please contact Heather Morris or Jeremy Hunt